

DRAFT

MISQUAMICUT FIRE DISTRICT

**MINUTES OF REGULAR MEETING
OF THE BOARD OF OFFICERS**

February 17, 2016

1. Call to Order

The Board of Officers Meeting of the Misquamicut Fire District was called to Order by Moderator Michelle Vacca at 5:00 p.m. on February 17, 2016.

2. Roll Call

The following Officers were present: Moderator Michelle Vacca, Clerk Dianne Vumback, Tax Collector Mary Delisio, Tax Assessor Leone D'Onofrio and Member-at-Large Marilyn Bellesheim. Solicitor John P. Toscano, Jr. was also present. Treasurer William Sisco, Member-at-Large Holly Sisco-Bowen and Fire Chief Todd Findeisen were absent. Fire Chief Todd Findeisen arrived at 5:21 p.m.

3. Consent Calendar

(a) Approval of Minutes

**Upon motion duly made by Tax Assessor Leone D'Onofrio
and seconded by Tax Collector Mary Delisio to accept the
minutes of January 20, 2016, and it was unanimously,**

VOTED: To accept the meeting minutes of January 20, 2016.

(b) Appointment and Resignations

None.

4. New Business

(a) Tax Payers in Arrears Tax Collector Mary Delisio

Tax Collector Mrs. Mary Delisio informs the Board that five accounts received “first demand” letters sent by Attorney Toscano regarding their arrears status and the possibility of going to tax sale (2 or more years in arrears). These letters were sent February 4, 2016 giving them until March 7, 2016 to make payment. To date, there has been no response. The next step would be a “second demand” letter sent from the Solicitor.

March 1st letters will be sent to any tax payer that is currently delinquent.

5. Unfinished Business

(a) Continued Discussion – Electronic Gates for Lawton parking lot

Moderator talked to representatives (Zoning) at Town Hall – and they do not have a problem with us using a single gate system. A two gate system quote came in at \$19,500 and an old quote was \$14,000 for a single gate system. Recommendation from Tax Assessor Mr. Leone D’Onofrio was to formulate a plan for lot attendants to determine savings from budget to apply towards cost. Discussion ensued that the Board should send this out for bid if we decide to purchase for both Lawton and Benson parking lots.

Solicitor Toscano recommends that it should be presented to the taxpayers at the Annual Meeting due to the cost (\$28,000 plus maintenance). Additionally, he recommends the Board should go out to bid.

Tax Assessor Mr. Leone D’Onofrio recommends communication be made to the Haviland family to let them know we are planning to put their donation to good use, however the Board wants to find the right

use for their donation.

Upon motion duly made by Tax Assessor Mr. Leone D'Onofrio and seconded by Member-at-Large Marilyn Bellesheim that the concept of moving forward with the electronic gates at Lawton Avenue beach be tabled at this time with the understanding that it may be resurrected at some point in the future and it was unanimously,

VOTED: That the concept of moving forward with the electronic gates at Lawton Avenue beach be tabled at this time with the understanding that it may be resurrected at some point in the future.

(b) Discussion of alternative use of Haviland donation of \$7,500.00

Tabled until next meeting.

6. Communications and Reports

(a) Report of Treasurer William T. Sisco

- **See report attached regarding financials.**
- **No report given.**

(b) Report of Solicitor John P. Toscano

- **First letter for delinquent tax payers went out 2/4**
- **Second letter goes out on the 8th and if there are no responses, we will go to tax sale.**

(c) Report of Tax Collector Mary Z. Delisio

- **See above**

(d) Report of Fire Chief Todd Findeisen

- **Busted pipes have kept the department busy.**
- **A reminder will be given at the Annual Meeting for taxpayers to shut their water main off.**

(e) Report of Moderator Michelle M. Vacca

- **Letter from a tax payer – he is proposing a mobile shed as a solution for the storage and security at Clark Beach.**

Upon motion duly made by Tax Assessor Mr. Leone D'Onofrio and seconded by Tax Collector Mrs. Mary Delisio that the Board pass on the idea of putting a mobile beach shed at Clark Beach, and it was unanimously,

VOTED: That the Board pass on the idea of putting a mobile beach shed at Clark Beach.

- **Toilets in both facilities are in need of repair. We received an estimate from Jack McClean.**
- **Mike Uzzi will replace the 8 toilets (\$400/each) plus labor.**
- **Discussion ensued on whether to go out to bid for this work.**
- **Fire Chief Todd Findeisen will look into the proper flooring.**

Upon motion duly made by Tax Assessor Mr. Leone D'Onofrio and seconded by Fire Chief Todd Findeisen that the Board move forward with the approval of new toilets in both bath houses and it was unanimously,

VOTED: That the Board move forward with the approval of new toilets in both bath houses.

- **Michelle will invite Finance Chair Matt Lewiss to the next Board Meeting.**

7. Agenda Referrals

The following items are referred to the next Board meeting under the agenda item of New Business:

- **Approval of Minutes of the Meeting held February 17, 2016.**
- **Discussion of alternative use of Haviland donation of \$7,500.00**
- **Discussion over flooring in the bath facilities**
- **Discussion of Budget**

The next Regular Meeting of the Board of Officers of the Misquamicut Fire District will be held on Wednesday, March 16, 2016 at 5:00 p.m.

8. Adjournment

There being no further business before the Board, a motion was made by Tax Assessor Leone D'Onofrio and seconded by Member at Large Marilyn Bellesheim to adjourn the meeting at 6:05 p.m., and it was unanimously,

VOTED: To adjourn the meeting.

ADJOURNED.

Respectfully submitted,

Dianne Vumback

Clerk